# Advisory Board Meeting Minutes October 24, 2018

AB Members Present Chris Clark, Richard Clark, Brenda Clausen, Ed Houston, Jenny Martin, Pete

Wright, Rod Young

AB Members Absent Connie Gardner, Erich Mille

City Staff Present Tricia Cooke, Director

April Callaway, Office Administrator Supervisor

Guests Present Heritage Senior Adults, Inc. Board of Trustees

**Call to Order** Ed Houston called the meeting to order at 10:01 am and welcomed everyone

Minutes September 26, 2018 minutes were approved on a motion by Richard Clark and

seconded by Jenny Martin

Special Recognition None

Citizen Comments None

# **Committee Reports**

A. Fundraiser: Silent Auction

We received \$1391 for the Silent Auction. One individual paid an additional \$60 above her bids for the two items she won. Another paid \$25 for a third gopher service. We are still waiting for four people to pick up and pay for their items (their total is included in the above). The quilt raised \$304 in funds from the Summer Car Show and Barbeque in June until Oktoberfest. The Heritage Senior Adults, Inc. Board of Trustees suggested considering another Silent Auction around Easter 2020.

### **Unfinished Business**

A. Heritage Center Shirts

The Shirt Slogan vote tally is: Primetime Seniors (4); Enjoying Life (3); Flying High and Not Ready to Die (3); and Gotta Keep Moving (2). The top two will be posted on FaceBook for the participants to vote on. The shirts will be available for purchase in January 2019.

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New Business None

## **Board of Trustee Comments**

Leda Wright mentioned speaking with Allie about making and selling pastries at the Boutique.

## **Board Comments**

Jenny mentioned that the Wednesday/Friday lunch group needs a reminder about saving seats

Ed asked that everyone be careful around the UTA Trax crossings

Brenda mentioned working with the volunteer committees to ensure that volunteers understand their boundaries and their obligations

Richard mentioned that he has a neighbor that has begun using the Center's transportation on Wednesday

# **Director's Report**

Director Cooke thanked everyone for the Meet and Greet on Friday, October 5. There was a lot of hard work that went into the event and it went very well. The lobby looks a lot more open with the furniture; two items are still needing to be delivered. Director Cooke is working with Annette Johnson on bags for the homeless at Christmas Time [Leda Wright mentioned that she will be gone for the next few Board of Trustee meeting; if monies are needed for the bags she votes to approve use of Senior Adults, Inc. funds]. The sound system will need to be fixed with a new volume control which will cost about \$1500. When the pickleball courts were originally installed there wasn't a proper drain system installed; therefore, the East Conference room leaks every time it rains heavily. The lower portion of the south wall of the East Conference room will be cut out so the wall will dry out and to ensure that the new drain system will work properly. Please remember that the Veterans' Stories, Veterans Brunch, and Thanksgiving are coming up.

The next regular board meeting will be held on **November 28, 2018** at **10:00 am**. There being no further business, the meeting adjourned at 10:57 am on a motion by Rod Young and seconded by Pete Wright. Minutes recorded by April Callaway.